



## ***Emerging Leaders Certification Program***

### **Level I Projects**

**Instructions:** You are required to complete *a total of three projects: one project from each of the two categories below and one of your choice from the projects listed below*. You are then required to complete Section I of the Leadership Plan. At Lessons Learned, you will be required to present information about your projects and your Leadership Plan to ELCP participants.

The purpose of these projects is to give you exposure to Henrico County services other than the ones you provide in your role. Therefore, you must select projects from the list below that *do not* relate to your current job. For example, if it is your job to go to Planning Commission meetings, you may not use that project to satisfy the requirements of a Category One project.

#### **Category One**

1. Attend a Board of Supervisors meeting or watch it [virtually](#).
2. Attend another board meeting (for example, a Planning Commission meeting)
3. Tour a facility outside of your agency
4. Watch a video about Henrico County and its agencies produced by [Henrico County's Public Relations](#)
5. Read about a [NaCO or VaCo](#) award won by Henrico County
6. Review the website of a department other than your own

#### **Category Two**

1. Meet with someone who has a similar role as yours in another department. Interview them to discover similarities and differences in your roles.
2. Shadow someone in another role. Examples are a Police ride-along, riding along with a road crew, sitting with and observing the work of a colleague in a different role in your own department
3. Cross train with another County employee. Learn enough about someone else's job to help out when they need assistance or when they are not at work.
4. Identify and interview stakeholders who could help you in your career
5. Write an article or web content related to your professional specialty or a service provided by your department and get it published.
6. Serve on a committee or become a department representative for Christmas Mother