

CLASS SPECIFICATION FOR
MH/DS Clinician

GENERAL STATEMENT OF DUTIES: Provides a variety of treatment and/or prevention services to clients with a wide range of psychiatric, emotional, relational, substance abuse or social problems; may provide consultation and education services to specific populations; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This work entails the exercise of an intermediate level of skills in direct clinical practice and in consultation and education. The clinician is required to work independently while receiving moderately close clinical or consultative supervision from a more-tenured MH/DS Clinician or MH/DS Clinical Supervisor. Administrative supervision is received from an MH/DS Clinical Supervisor, MH/DS Program Coordinator or MH/DS Program Manager.

EXAMPLES OF WORK (illustrative only):

- Conducts intake interviews by telephone or in person;
- Provides crisis counseling/intervention services;
- Conducts assessment of client through psychological evaluation, social history and/or interview;
- May administer and score intelligence, personality and psychological instruments, and prepares reports;
- Performs individual psychotherapy, group therapy, marriage counseling and family therapy, and related activity under general supervision;
- May visit clients at home to conduct assessment, provide treatment and, if appropriate, motivate them to come into agency for service;
- Refers clients to appropriate community resources when called for in treatment plan;
- Maintains administrative and clinical recording of work as required;
- May participate in legal psychiatric commitment hearings for the purpose of providing consultation and information to Special Justices;
- May supervise staff providing case management and rehabilitation services;
- Conducts collateral contacts with family of clients or other community caregivers involved with client;
- May serve as liaison to State or local hospital;
- May provide administrative and clinical supervision to a small community team providing case management and rehabilitation services to a specialty population;
- Prepares written treatment and case management plans;
- May devise and conduct educational programs of a preventive and educational nature;
- May supervise student interns placed with agency;
- May provide case or program consultation to other agencies or community groups;
- May lead family mutual support groups;
- May provide case management services;
- Expands own knowledge by such means as academic study, independent reading and attending outside conferences, workshops and seminars;
- May make educational presentations to community or professional groups;
- May prepare public education materials;
- May represent the agency at public education events;
- Performs related work as assigned.

MH/DS Clinician (continued)

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of principles of community mental health and/or retardation and/or substance abuse; considerable knowledge and understanding of fundamental concepts of normal and abnormal human behavior, personality development, family and group dynamics; considerable knowledge of and an ability to apply a variety of psychotherapeutic treatment techniques/modalities; adherence to basic ethics appropriate for a professional helping relationship; knowledge of mental health diagnoses, assessment, and/or psychological and educational testing; some knowledge of consultation program; considerable knowledge of psychosocial history development; very good interviewing and interpersonal skills; ability to communicate clearly, both orally and in writing; demonstrated ability to act with good judgment.

MINIMUM EDUCATION AND EXPERIENCE: Possession of a two (2)-year master's degree in clinical social work, psychology or a directly related field plus one (1) year of experience in a mental health setting [for a one-year degree, one(1) additional year of experience or an internship is required to replace the second year of formal training]; OR, a bachelor's degree in related field plus four (4) years of experience in a community mental health setting; OR, any equivalent combination of education and experience which provides the required knowledge, skills and abilities.

ADDITIONAL REQUIREMENT: Must hold or be qualified to work toward licensure or accreditation for the appropriate discipline.

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This is a class specification and not an individualized job description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.