

CLASS SPECIFICATION FOR  
**Recreation Instructor**

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**GENERAL STATEMENT OF DUTIES:** Performs recreation work in general or specialized program areas at specified program locations or on a County-wide basis; does related work as required.

**DISTINGUISHING FEATURES OF THE CLASS:** Primary emphasis in this temporary, part-time class is direct recreation leadership in general or specialized program areas such as pre-school, day camp, playgrounds, sports, cultural arts and theater, senior adult, therapeutic, outdoor, historic or nature interpretive activities. The employee works under the supervision of a recreation supervisor who evaluates and reviews all work to ensure maintenance of established standards.

**EXAMPLES OF WORK** (illustrative only):

- Assists in organization and implementation of programs in general recreation or specialty area;
- Sets up equipment needed for activities and issues and collects materials required;
- Observes necessary precautions to secure the safety of recreation participants and spectators and administers routine first aid in cases of minor injury;
- Leads children or program participants in games, activities and instruction;
- Writes reports regarding the program with completed reports to be used by supervisors in determining future program components;
- Performs related work as assigned.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Some knowledge of the philosophy and objectives of community recreation; knowledge of general recreation leadership methods; knowledge of techniques and/or tools used in general or specialized recreation program area; working knowledge of first aid methods and necessary safety precautions necessary for recreation work; ability to stimulate interest in and appreciation for the various aspects of the activities; ability to deal effectively with groups and to maintain discipline and/or control; ability to meet and deal tactfully with the public; ability to maintain accurate records and to prepare reports.

**MINIMUM EDUCATION AND EXPERIENCE:** Graduation from high school and one (1) year of related work experience (for basketball camp, one season of basketball camp experience/for sports officials, 20 hours of certified sports officiating experience, meet the minimum-experience requirement); OR, any equivalent combination of experience and training which provides the required knowledge, skills and abilities.