

CLASS SPECIFICATION FOR
Senior Cook

GENERAL STATEMENT OF DUTIES: Prepares and cooks nutritious and attractive meals for large groups of people; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is an experienced level of work involving the preparation and cooking of large quantities of food including entrees, vegetables, salads, breads and desserts. Work may include serving food, cleaning of kitchenware and work area and the supervision of other employees or assistants. Work is performed under the general supervision of the Food Service Supervisor.

EXAMPLES OF WORK (illustrative only):

- Prepares and cooks meats, vegetables and casseroles;
- Prepares salads, sandwiches and desserts;
- Bakes bread, pastries, and desserts;
- Prepares meals using preplanned menu;
- Recommends changes to menu or other changes in cafeteria operation to the supervisor;
- Instructs and supervises helpers;
- Cleans kitchen utensils, tables, and work area;
- Operates a variety of institutional-sized kitchen equipment including stoves, ovens, mixers, peelers, steamers, steam-jacket kettles, slicers, food choppers, and dishwashers;
- May requisition food and supplies;
- Performs related work as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of the preparation, cooking and serving of foods; knowledge of the operation and maintenance of a large kitchen; ability to read and write and understand written and oral directions; ability to make arithmetical computations accurately and quickly; ability to establish and maintain good working relationships with employees; good judgment; ability to lift and maneuver food and food service equipment; ability to deal with patrons courteously and tactfully.

MINIMUM EDUCATION AND EXPERIENCE: Completion of the tenth grade, preferably supplemented by a commercial food training course, and three (3) years of experience in the preparation of food on a large scale; OR, any equivalent combination of experience and training which provides the required knowledge, skills and abilities.