

Human Resources Department PO Box 90775 Richmond, VA 23273 804-501-4628 FAX 804-501-5287

## **CLASS SPECIFICATION FOR**

## **Crossing Guard**

**GENERAL STATEMENT OF DUTIES:** Provides traffic control for the purpose of safely crossing school children at designated school crossings; does related work as required.

**<u>DISTINGUISHING FEATURES OF THE CLASS:</u>** This is specialized work in the control of traffic in conjunction with the movement of children to and from school and is limited to those hours when school is opening, recessing or closing.

## **EXAMPLES OF WORK** (illustrative only):

- Controls vehicular traffic at designated crossing to allow children to cross safely;
- Controls children using the crossing to assure that they obey traffic regulations;
- As required, activates school signals or school signs;
- Performs related work as assigned.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Some knowledge of traffic regulations; ability and willingness to work in the most inclement weather throughout the year; willingness to work with and a liking for children; ability to follow oral and written instructions; courtesy; tact; physical condition that permits such activities as walking, standing for extended periods and working under adverse temperatures and /or weather conditions.

MINIMUM EDUCATION AND EXPERIENCE: Graduation from high school; <u>OR</u>, any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

## **ADDITIONAL REQUIREMENT:** None.

EU12 Revised 2/12/2010 This is a class specification and not an individualized job description. A class specification defines the general character and scope of duties and responsibilities of <u>all</u> positions in a job classification, but it is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.