

Transportation Specialist I



General Summary of Classification:

Under direct supervision, works as part of a crew and performs routine fabrication, installation, maintenance, repair and replacement of traffic control signs and pavement markings Countywide; work is primarily performed in the field under all types of weather and traffic conditions; position may be required to work on-call assignments and be subject to call back for to respond to emergency calls; and performs other duties as assigned.

Examples of Primary Tasks, Duties and Responsibilities (TDR):

NOTE: This is not a job description. The following examples are intended to be illustrative of the nature and scope of TDR that are typically assigned to positions in this job classification. Examples below are not all comprehensive. Actual assigned TDR may vary based on operational needs.

This is the first level of an approved career development plan (CDP).

- Fabricates aluminum traffic control signs; selects and prepares the correct sign blanks; drills properly spaced and aligned holes into newly fabricated signs for installation; and stocks newly fabricated signs into appropriate sign storage area;
- Installs new traffic control signs and mounting brackets; installs and removes various types of signposts; excavates post holes; reclaims and restores signposts; repairs broken and defaced signs; and removes overgrown vegetation impeding or blocking the visibility and sight distance required for traffic control signs and signals;
- Prepares paved roadway surfaces for the installation of pavement markings; installs stop bars, stop lines, arrows, crosswalks, railroad crossing, school, and other pavement marking legends; trims in-roadway pavement marking tape to correct lengths to ensure proper alignment with existing pavement markings in accordance with local, state, and federal standards; and removes outdated and worn-out traffic lines and pavement markings;
- Performs other duties as assigned.

Knowledge, Skills and Abilities (KSA) Typically Required:

- **Occupation-specific:** Basic working knowledge of and ability to safely operate common hand tools, power tools, and other tools specific to assigned tasks; demonstrated skill in the use and care of the tools, equipment and materials used in sign fabrication, pavement marking and traffic control; working knowledge of Federal and State signage placement regulations, pavement marking and sight distance regulations; and sound working knowledge of and adherence to traffic rules, OSHA workplace safety rules/regulations and accident-prevention practices.
- **Technical:** Basic computer skills with the demonstrated ability to proficiently use typical business software, proprietary systems and applications to complete assigned tasks; ability to accurately read, follow and work from rough sketches and drawings as well as technical drawings, schematics and blueprints as needed.
- **Communication, Customer Service and Interpersonal:** Sound communication skills to communicate clearly and accurately with the County's diverse citizen populations, to provide excellent customer service and explain repair processes and methods, and a demonstrated ability to positively and appropriately represent the County in all public interactions with courtesy and tact, and ability to communicate and work cohesively and productively as part of team.
- **Decision-making, and Authority:** Ability to understand and follow instructions and policies, including federal regulations governing traffic markings, signage and sight distance requirements; organization skills with the demonstrated ability to execute assigned work effectively to successfully complete assigned tasks accurately and in a timely manner within established deadlines.
- **Leadership:** Non-supervisory. Ability to work as part of a team and independently under immediate supervision.
- **Environment:** Work is primarily performed outdoors, with some work performed in a shop setting; work is performed under varying, including extreme and adverse, weather and traffic conditions.
- **Physical:** Visual and hearing acuity sufficient to permit working safely in varying worksite locations under a wide array of worksite, noise, and visibility level conditions, and to maintain general awareness of in-roadway hazards. Physical conditioning that will permit heavy lifting, carrying, loading, walking, pushing, reaching, stooping, climbing, etc., while working under adverse weather and traffic conditions, and to consistently and safely utilize and required PPE at all times.

Minimum Education and Experience:

Education: Graduation from high school;

Experience: Entry level, prefer one (1) year relevant experience;

OR: Any equivalent combination of education and experience which provides the necessary knowledge, skills and abilities.

Other Requirements (License, Certifications, Training, etc.):

- Refer to current approved CDP for any additional education, licenses, certifications, or other level specific requirements.

Required of All:

- Criminal history record check and fingerprinting of all employees in authorized and hourly safety sensitive positions.
- Successful completion of NIMS ICS 700. Additional NIMS ICS training courses may be required.

NOTE: This is a class specification and not an individualized position description. A class specification defines the general nature and scope of duties and responsibilities of positions in a job classification Class specs are not intended to describe and does not list all of the job duties and responsibilities that may be assigned to a specific position in a job classification.