

FBI Fingerprinting & Background Check

WHERE DO I GO?

Henrico County Public Safety Building (PSB) 7721 E. Parham Road, Henrico, VA 23294
Please see map below and written directions on the next page.

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New hires please call 804-501-4809 (M - F 8:00 am - 4:30 pm) to schedule an appt.

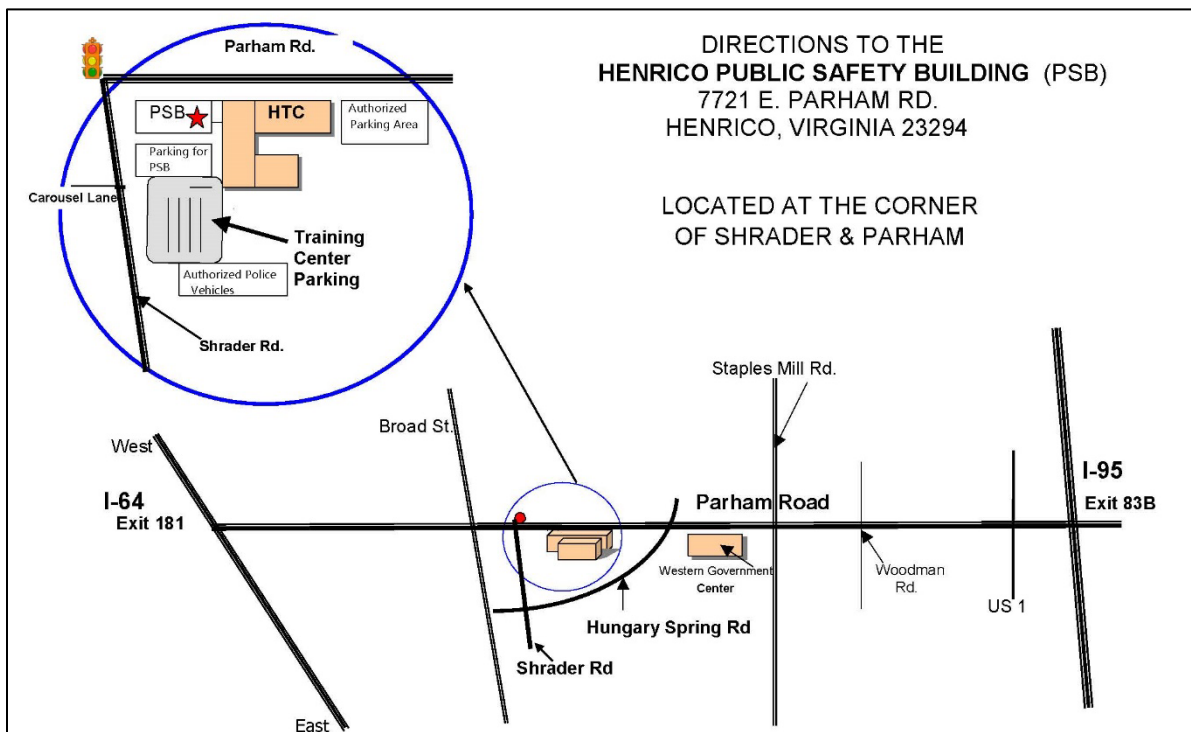
When you call, please let the staff know that you need to schedule an appointment for "County Employment Fingerprints". Fingerprint **Appointments are on Tuesdays and Thursdays only** so do not wait until the last minute. Face coverings are required to enter the Public Safety Building and temperatures will be taken prior to entry.

WHAT DO I BRING?

- ✓ Criminal History Record Check Release Form provided by the Dept. of Human Resources (This form ensures no cost to you for your fingerprinting)
- ✓ Two form of ID (one has to be a picture ID, and must be UNEXPIRED and ORIGINAL documents)

ACCEPTABLE FORMS OF ID:

- Driver's License
- Passport
- Social Security Card
- Birth Certificate
- Military ID
- Vehicle Registration
- Voter Registration Card
- Green Card
- Certificate of Naturalization
- DMV Issued Photo ID Card



Directions to The Henrico County Public Safety Building:

7721 E. Parham Road, Henrico, VA 23294

The Henrico County Public Safety Building (PSB) is located at the intersection of Parham Road and Shrader Lane (Western Henrico County).

To enter the parking area, turn onto Shrader Road from Parham Road, stay in the left lane and take a LEFT onto Carousel Lane (at the flagpoles). Follow signs to appropriate parking area.

From the North (Washington D.C., Fredericksburg, etc): Take I-95 South. After passing the I-295 Interchanges, look for Exit 83B (Parham Road North). From the exit, travel 1.7 miles; take a left onto Shrader Road. Take the first left onto Carousel Lane.

From the East (Norfolk, Williamsburg, etc.): Take I-64 West. Merge with I-95 North for about 2 miles and then exit right at Exit 79 to follow signs back to I-64 West (signs to Charlottesville). Take exit 181B (Parham Road North). From the end of the exit, travel 1.5 miles; take a right (at the 4th stoplight) onto Shrader Road. Take the first left onto Carousel Lane.

From the South (Petersburg): Take I-95 North and exit at I-64 West. Turn right at exit 181B (Parham Road North). From the end of the exit, travel 1.5 miles; take a right (at the 4th stoplight) onto Shrader Road. Take the first left onto Carousel Lane.

From the South (Western Chesterfield): Take Chippenham Parkway to the Willey Bridge. Once you've crossed the bridge, you are now on Parham Road. From the first stoplight at the foot of the bridge, travel 5.8 miles; take a right onto Shrader Road (first light after Broad Street). Take the first left onto Carousel Lane.

From I-295: Take exit 45B, Woodman Road. Travel 2 miles and turn right onto Parham Road. Travel 2.1 miles and take a left onto Shrader Road. Take the first left on Carousel Lane.