



HENRICO COUNTY COMPETENCY DEFINITIONS

1. **Communication:** Developing and maintaining positive relationships
2. **Results Driven:** Understanding and attaining organizational goals and objectives
3. **Serving Customers:** Anticipating and fulfilling the needs of internal and external customers
4. **Leading and Influencing:** Motivating, persuading, and supporting others to accomplish team and organizational goals
5. **Technological Literacy:** Ability to use, understand, and manage technology appropriate for job function
6. **Understanding the Business of Henrico County:** Recognizing and aligning actions with Henrico County's purpose and mission
7. **Personal Accountability:** Planning, organizing, and managing your own time and work. Behaving in an ethical, honest, and trustworthy manner
8. **Managing and Transferring Knowledge:** Effectively sharing ideas, knowledge, or experience with others in order to meet organizational goals
9. **Functional Expertise:** Knowledge and skills necessary to perform a particular type or level of work activity