



Emerging Leaders Certification Program

Level III Projects

Instructions: You are required to complete one project from either category listed below. You are then required to complete Section I of the Leadership Plan. At the final two-hour session, you will be required to present information about your projects and your Leadership Plan to ELCP participants.

The purpose of this project is to give you exposure to Henrico County services other than the ones you provide in your role. Therefore, you must select a project from the list below that *does not* relate to your current job. For example, if it is your job to go to Planning Commission meetings, you may not use that project to satisfy the requirements of a Category One project.

Category One

1. Attend a Board of Supervisors meeting
2. Attend another board meeting (for example, a Planning Commission meeting)
3. Tour a facility not toured as part of the Academy
4. Watch a DVD about Henrico County and its agencies produced by Henrico County's Public Relations & Media Services department
5. Read about a NACo award won by Henrico County
6. Review the website of a department other than your own

Category Two

1. Meet with someone who has a similar role as yours in another department. Interview them to discover similarities and differences in your roles.
2. Shadow someone in another role. Examples are a Police ride-along, riding along with a road crew, sitting with and observing the work of a colleague in a different role in your own department
3. Cross train with another County employee. Learn enough about someone else's job to help out when they need assistance or when they are not at work.
4. Identify and interview stakeholders who could help you in your career
5. Write an article or web content related to your professional specialty or a service provided by your department and get it published.
6. Serve on a committee or become a department representative for Christmas Mother, United Way or March of Dimes
7. Present a 15 minute presentation at a staff meeting on what you learned at a leadership class.
8. Read a leadership book and make a presentation at a staff meeting on what you learned.