

LDP

Leadership Development Program

LDP Overview: Requirements for Achieving Levels

General Guidelines:

- ✓ Participants have **three years** from each level’s start date to complete and submit the required hours.
- ✓ Participants may **go back one year** from their start dates to get hours for Levels I, II, and III. See descriptions of Levels IV and V for more on how to get hours for these levels.
- ✓ Each level needs to be submitted individually – it is not possible to receive awards for more than one level in the same year.

<i>Requirements</i>	LEVEL I : 80 HOURS	<i>“Self-Assessment and MBTI”</i>
STEPS:	<ul style="list-style-type: none"> • Take the Myers-Briggs Type Indicator (MBTI[®]) Assessment • Attend the <i>Myers-Briggs Type Indicator (MBTI[®]) for Leaders</i> class • Leadership Plan – answer questions in Section A prior to meeting with advisor • Meet with your advisor to discuss your leadership goals 	
HOURS:	<ul style="list-style-type: none"> • 20 hours minimum need to come from #1 on the “Options for Earning Hours” form • The remaining hours can come from anything listed on the “Options for Earning Hours” document 	
SUBMISSION REQUIREMENTS:	<ul style="list-style-type: none"> • Leadership Plan with Section A completed • Portfolio Review Form listing your hours • Equivalency Review Form for any Leadership Projects, Books, or for Leadership Classes that have not been pre-approved 	

Requirements	LEVEL II : 80 HOURS	<i>"20-20 Development Plan"</i>
STEPS:	<ul style="list-style-type: none"> • Take the 20-20 Assessment • Meet with your advisor to discuss the 20-20 Assessment • Leadership Plan – answer questions in Section B 	
HOURS:	<ul style="list-style-type: none"> • 20 hours minimum need to come from #1 on the "Options for Earning Hours" form • The remaining hours can come from anything listed on the "Options for Earning Hours" document 	
SUBMISSION REQUIREMENTS:	<ul style="list-style-type: none"> • Leadership Plan with Section B completed • Portfolio Review Form listing your hours • Equivalency Review Form for any Leadership Projects, Books, or for Leadership Classes that have not been pre-approved 	

Requirements	LEVEL III : 80 HOURS	<i>"Developing Your Leadership Brand"</i>
STEPS:	<ul style="list-style-type: none"> • Attend Level III class • Leadership Plan – answer questions in Section C 	
HOURS:	<ul style="list-style-type: none"> • 20 hours minimum need to come from #1 on the "Options for Earning Hours" form • The remaining hours can come from anything listed on the "Options for Earning Hours" document 	
SUBMISSION REQUIREMENTS:	<ul style="list-style-type: none"> • Leadership Plan with Section C completed • Portfolio Review Form listing your hours • Equivalency Review Form for any Leadership Projects, Books, or for Leadership Classes that have not been pre-approved 	

LEVEL IV : 60 HOURS		<i>“Applying Leadership Themes”</i>
Requirements		
STEPS:	<ul style="list-style-type: none"> • Select and complete projects using the list of Leadership Themes provided • Leadership Plan – answer questions in Section D • Meet with the LDP Advisor Panel to elaborate on your projects and hours 	
HOURS:	<ul style="list-style-type: none"> • 20 hours need to come from one 20-hour Leadership Project (or two 10-hour projects) and must relate to specific Leadership Themes. See “Instructions for Completing Level IV” for more on Leadership Themes. <i>NOTE: Projects must either be new or currently ongoing – not already completed – at the time you begin Level IV. No single project may count for more than 20 hours.</i> • The remaining hours must relate to the Leadership Themes you selected and can come from anything listed on the “Options for Earning Hours” document. There is no requirement that you take OLTD-sponsored classes in Level IV. 	
SUBMISSION REQUIREMENTS:	<ul style="list-style-type: none"> • Prior to meeting with the LDP Advisor Panel, send your advisor your Leadership Plan with Section D completed. <i>NOTE: Completing Section D will help you prepare for the panel meeting.</i> • Justify your 60 hours in a meeting with the LDP Advisor Panel, describing what you learned, how you applied your learning, and how your hours relate to the Leadership Themes you selected. 	

LEVEL V		<i>“Leadership Discussion Groups: Putting it All Together”</i>
Requirements		
STEPS:	<ul style="list-style-type: none"> • Actively participate in the Level V Leadership Discussion Group • Take an active role in creating and completing your group presentation • Leadership Plan – answer questions in Section E 	
HOURS:	<ul style="list-style-type: none"> • The requirement for this level is participation in the Leadership Discussion Group experience and completion of the group presentation. Therefore, there is no “Hours” requirement for this level. 	
SUBMISSION REQUIREMENTS:	<ul style="list-style-type: none"> • Take an active role in your cohort’s presentation • Leadership Plan with Section E completed 	